

CITY OF CORVALLIS
COUNCIL POLICY MANUAL

POLICY AREA 9 - RIGHT-OF-WAY MATTERS

CP 98-9.06 **Transportation Corridor Plans**

Adopted November 16, 1998

Revised November 18, 2002

Affirmed November 6, 2006

Affirmed November 15, 2010

9.06.010 **Purpose**

The purpose of this policy is to set forth the process for performing, adopting and amending transportation corridor plans to ensure that multi-modal transportation infrastructure is provided in accordance with the Corvallis Transportation Plan (CTP), the Comprehensive Plan (CP), and other applicable policies.

9.06.020 **Performing The Study**

9.06.021 A corridor study may involve three types of planning efforts:

- a. Planning for New Routes in undeveloped areas;
- b. Planning for major changes or additions to Existing Routes in developed areas; and
- c. Planning where Traffic Management techniques will adequately address traffic concerns.

9.06.022 Corridor studies should incorporate the following set of goals:

- a. Ensure adequate levels of safety, emergency response, and multi-modal corridor functioning in accordance with the Corvallis Transportation Plan.
- b. Produce a site and location specific set of corridor parameters and proposed improvement alternatives that will be utilized to design and implement the identified transportation facilities.
- c. Fully involve adjacent neighborhoods, land owners and City staff in planning the multi-modal facilities.
- d. Develop any necessary phasing plans and an equitable funding strategy to implement the transportation corridor plan.

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- 9.06.023 A corridor study for a new or existing route will typically specify the concepts, parameters, special concerns, any areas needing more detailed study and proposed types of improvements to be considered in the design phase of project implementation. At times, a pre-design study may be recommended in a corridor plan where more detailed engineering data is required to resolve an issue prior to implementation. Pre-design studies differ from corridor studies in that they are more detailed and specific to design issues. For instance, a corridor study may prescribe a particular alternative that will require new Right-Of-Way (ROW) with a recommendation that efforts be made to minimize the amount of new ROW needed. A pre-design study would evaluate how to minimize needed ROW within the parameters of the corridor plan.
- 9.06.024 Whenever the corridor study involves technical issues of safety, functionality, capacity or other technical issues of transportation engineering, the corridor study will be reviewed and bear the approval of a Registered Traffic or Civil Engineer, as required by State Law, prior to the adoption process.
- 9.06.025 Products of the study will include:
- a. A written plan with alternatives discussed, neighborhood preferences, CTP criteria and staff recommendations with illustrative drawings.
 - b. Documentation of the public involvement process.
- 9.06.030 Adoption Process
- 9.06.031 The adoption process for corridor plans will include:
- a. Funds sufficient to perform the first phase of the construction are available within the current five year Capital Improvement Program.
 - b. Neighborhood meetings to help develop the plan.
 - c. Planning Commission hearing and recommendation.
 - d. City Council hearing and adoption.
- 9.06.032 Upon adoption by City Council, the adopted corridor plan, and any subsequent amendments, will be considered a detailed plan for the corridor that will take precedence over the Corvallis Transportation Plan.
- 9.06.033 Acknowledged but unadopted corridor plan efforts (West Hills Road and Crystal Lake Drive) will be brought forward consistent with 9.06.030.

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9.06.040 Amendment Process

- 9.06.041 Minor changes developed through the design process that meet the intent of the corridor study would generally not require additional review or processing by the City Council. When unresolved design issues are left for a pre-design or design effort, City Council may stipulate, through the adoption process, that pre-design or design work products be presented for Citizen and City Council review prior to finalizing design and bidding for construction.
- 9.06.042 Whenever major conceptual changes, of significant impact, to a previously adopted corridor plan are required or desired, an amendment process will be required which includes:
- a. Neighborhood meetings to address changes.
 - b. Review and approval, as necessary, by a registered Traffic or Civil Engineer.
 - c. City Council hearing and adoption of amendments
- 9.06.043 In the event that it is unclear if certain changes warrant an amendment process, a determination will be made by City Council.

9.06.050 Previously Adopted Corridor Plans

Previously adopted corridor plans, including Brooklane Drive Corridor Plan, Harrison Boulevard Corridor Plan, and Kings Boulevard Corridor Plan shall comply with all provisions of this Council Policy.

9.06.060 Review and Update

This ROW matters policy shall be reviewed every four years in October by the Public Works and Community Development Directors and updated as appropriate.